



**Affordable housing Management Association  
of Northern California, Nevada and Hawaii  
484 Lake Park Avenue, #402  
Oakland, CA 94610-2730**

# **AHMA-NCNH 2009 SCHOLARSHIP APPLICATION CHECKLIST**

Dear Applicant:

This is your checklist for the AHMA-NCNH Scholarship application process. Please follow the instructions and observe the deadlines.

The following must be submitted to the AHMA-NCNH 2009 Scholarship Chairperson at the address listed below. The postmark must be on or before May 15, 2009 for all documents.

Completed Application Package:

- Certificate of Residence Form
- Autobiographical Questions
- Extra-Curricular Activities
- Students in High School or College submit copies of transcripts for academic scholarship applications.
- If not currently a student, submit evidence of high school graduation or High School Equivalency certificate. If you are already in college, your college transcript is sufficient.
- Three original confidential letters of recommendation must be submitted directly to AHMA-NCNH by your recommender. You may attach copies to your submission.

Please direct all inquiries regarding the AHMA-NCNH 2009 Scholarship program to Paul Cummings at the AHMA-NCNH office (510) 452-2462 or by email at [pdcummings@msn.com](mailto:pdcummings@msn.com)

Return your completed packet to: AHMA-NCNH Scholarship Committee Chairperson  
C/O BRIDGE BPMC- jv  
PO Box 191550  
San Francisco, CA 94119

# AHMA-NCNH 2009 SCHOLARSHIP APPLICATION

## All applicants must meet the following eligibility criteria:

1. Completed applications with all attachments must be postmarked not later than May 15, 2009.
2. AHMA-NCNH Scholarships are awarded to residents of housing managed by AHMA-NCNH members who are currently or will be attending vocational, academic, or fine arts post high school education. Applicants must be age 16 years or older. Current high school students and current college students must have a GPA of 2.5 or above; or possess a high school equivalency certificate. It must be the applicant's intention to complete the course of study indicated on the application. Scholarship funds are intended for tuition purposes only and therefore checks will be made payable to the educational institution; however if the award results in the loss of other assistance from grants/loans, other arrangements will be made. Scholarships must be used within one calendar year.
3. Applicants for academic and fine arts scholarships must be high school seniors, high school graduates, or current college students, eligible for admission to or to continue enrolment in the college, university, or fine arts school program indicated on the scholarship application in the fall semester or quarter.
4. Applicants for vocational scholarships must be a high school senior, high school graduate, or possess a high school equivalency certificate.
5. This selection process will ensure that all qualified applicants have an equal and fair chance to receive a scholarship. Awardee(s) will be announced at the Annual Conference. Winners will be notified and invited to attend the Awards and Recognition Luncheon in September for presentation and acceptance of the scholarship awards.
6. The person(s) selected as finalists or a family member **MUST BE PRESENT** at the AHMA-NCNH Awards and Recognition Luncheon to receive the scholarship.
7. If you have any questions about your eligibility or application process, please contact Paul Cummings, AHMA-NCNH Executive Director at (510) 452-2462 or via e-mail at [pdcumplings@msn.com](mailto:pdcumplings@msn.com).

Last Name				First		M.I.		SS Number	
Address			City			State/Zip Code			
Phone Number				Date of Birth					
Name of Company Managing Your Building					Phone Number				
Name of School Currently or Last Attended					Graduation Date				
Address				State/Zip Code					
Name & Location of College/University/Vocational School You Anticipate Attending									
Anticipated College or Major Vocational Goal/Length of Program									
Estimated Annual Tuition				Other Estimated Costs					

# CERTIFICATE OF RESIDENCE

TO BE ELIGIBLE FOR AN AHMA-NCNH SCHOLARSHIP AWARD, THE APPLICANT MUST BE A CURRENT RESIDENT OF A AHMA-NCNH MEMBER HOUSING DEVELOPMENT MANAGED BY A COMPANY WHICH IS CURRENTLY A MEMBER OF AHMA-NCNH.

TO CERTIFY YOUR STATUS, PLEASE HAVE YOUR RESIDENT MANAGER COMPLETE AND SIGN THIS FORM FOR YOU:

Applicant's Name: \_\_\_\_\_

I hereby certify that the above named applicant is a resident of:

\_\_\_\_\_

Property Name

\_\_\_\_\_

Property Address	City	State/Zip Code
_____		

This property is managed by \_\_\_\_\_  
Name of Management Company

Located At \_\_\_\_\_  
Company Address

The applicant has been a resident of this property for: \_\_\_\_\_ Years/Months

His/Her age, as shown in your records \_\_\_\_\_

## MUST BE SIGNED BY RESIDENT MANAGER

Signature of Resident Manager	Print Name
Date	Phone

# AUTOBIOGRAPHICAL QUESTIONS

(To Be Completed By the Applicant – please type or print clearly)

Please answer the following in brief, completed sentences:

1. In your own words, describe your goals for the next few years:


2. Please tell us why you are seeking this scholarship:


3. Please describe any outstanding accomplishments or activities which have been particularly meaningful to you:


**EXTRA -CURRICULAR ACTIVITIES**

**THIS PAGE IS TO BE COMPLETED BY STUDENT AND SIGNED BY CURRENT SCHOOL DEAN, PRINCIPAL, TEACHER OR SCHOOL COUNSELOR (ACADEMIC SCHOLARSHIPS ONLY)**

If necessary, use additional pages to answer the following questions:

1. HONORS RECEIVED (Academic, sports, community service, etc)


2. SCHOOL ACTIVITIES (By class year, list memberships in clubs, etc. Participation in athletics, special classes & activities, offices held


3. COMMUNITY ACTIVITIES (Civic committees, church groups, scouts, tutoring, charitable groups, project-sponsored activities, etc.):


4. EMPLOYMENT (Give job title, responsibilities, name of employer, etc.):


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Name of Dean, Principal, Teacher, School Counselor Title

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Signature of Dean, Principal, Teacher, School Counselor

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Phone Number Date

## CONFIDENTIAL LETTER OF RECOMMENDATION

**TO APPLICANT:** Please give this form to someone who is well acquainted with you, who is familiar with your educational plans and abilities, and who is willing to recommend you for a scholarship. This would include your employer, resident manger, teacher, school guidance counselor, clergyman, volunteer group leader, friend, etc.

Letters of recommendation must be submitted directly to AHMA-NCNH by the person giving the recommendation and a copy can be included with the application you submit to us yourself.

Please stress to the person filling out this letter of recommendation that it must be postmarked by May 15, 2009 and if it is not received by AHMA-NCNH your application will not be considered.

APPLICANT'S NAME:
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APPLICANT'S ADDRESS:
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**TO THE RECOMMENDER:** Scholarship winners are chosen on the basis of academic, vocational and or other achievement. Since it is not possible for us to know each applicant, we give great weight to your letter of recommendation. Please give your response careful thought. Your recommendation must be postmarked by May 15, 2009 for this applicant to be considered for a scholarship award. **PLEASE TYPE OR USE DARK INK**

**PART I.** Give your personal impression of the following

	Poor	Fair	Average	Good	Excellent
1. General attitude					
2. Personal commitment					
3. Personal tenacity, follow-through					
4. Dependability					
5. Self-discipline					
6. Initiative					
7. Literacy					
8. Maturity					
9. Ability to accept direction					
10. Ability to work with others					
11. Ability to accept correction/criticism					
12. Commitment to academic/vocational goals					

**PART II.** Provide your personal comments/endorsements of the applicant. (Attach additional sheet if necessary.)

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1. How long have you known the applicant?
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2. What is your relationship to the applicant?
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Signature:	Date:
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**NOTE:** Return the original letter of recommendation no later than May 15, 2009 to:  
 AHMA-NCNH Scholarship Committee Chairperson; C/O BRIDGE BPMC -jv; PO Box 191550; San Francisco, CA 94119

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30. Initiative					
31. Literacy					
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34. Ability to work with others					
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